

# HEALTH & SAFETY POLICY



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| Approved by: | The Principal              |
| Reviewed by: | Bronwen Patching           |
| Date:        | 16 <sup>th</sup> June 2022 |
| Next Review: | Summer Term 2023           |

## Purpose

Adagio School of Dance recognises and accepts its responsibility as an employer for ensuring that, as far as is reasonably practical, every employee has a place of work which is both safe and without risk to health.

Adagio will comply with current Health and Safety legislation, approved codes of practice, guidance documentation and British Standards and will satisfy the spirit as well as the legal requirements of the Health and Safety at Work Act etc 1974 and other relevant statutory provisions.

Adagio is committed to continuous assessment and improvement of the Health and Safety culture of the organisation.

## Staff Responsibilities relating to Coronavirus (COVID-19)

Given the outbreak of Coronavirus (COVID-19), it is important that all staff members follow these guidelines to ensure maximum safety and minimise the risk of infection. We will review these guidelines regularly to ensure they are kept up-to-date with government guidance.

## Social Distancing

You will be required to maintain social distancing wherever possible. To achieve this, you must stay 2 metres away from other individuals, while at work and when travelling between studios.

Social distancing must be followed at all times, including common areas, break rooms and reception area. If individuals are found to not be following social distancing rules or if the space does not allow for social distancing, we will implement other measures to maintain social distancing.

## Hygiene Practices at The Studios

Staff must follow all hygiene measures which have been put into place and may include increased frequency of hand washing and Studio clean downs between each class.

We have provided adequate sanitiser stations at entry/exit points and expect all staff to use these facilities frequently whenever entering and exiting The Studios.

We encourage staff to bring their own drinks if required and to use their own utensils and drinking containers.

### **Policy Statement**

The policy of Adagio on Health and Safety (H&S) matters is to:

Provide, as far as is reasonably practicable, safe and healthy working conditions for all staff and students;

Maintain, as far as is reasonably practicable, the safety of our equipment and premises;

Ensure, so far as is reasonably practicable, that all those who may be affected by Adagio operations, either staff, students, contractors, visitors or members of the public, are not exposed to risks to their Health and Safety, to seek the support of all staff in achieving these aims.

The aim of this policy is to ensure so far as is reasonable practicable that:

The operation of plant, equipment and all systems/methods of work are safe and without risks to health; There are suitable arrangements for the safe use, handling, storage, disposal and transport of articles and substances;

Employees are given sufficient information, instruction, training and supervision to enable them to recognise and take necessary action to avoid hazards and to contribute in a positive way to their own and others safety and health at work; A safe means of access and egress is provided in all places of work; there is a healthy working environment with adequate welfare facilities provided.